

This is the form the Internship Advisory Committee will use to make funding recommendations for submitted internship Grant RFP. No action is required on your part, it is included for informational purposes only.

# Internship Grant Review Form

Program: \_\_\_\_\_

Department: \_\_\_\_\_

	Requested Funding Categoris:	Department's Funding Priority Request (in the event partial funding is granted):	Committee recommends the following funding:
Wages for adjunct or part-time faculty or admin.	\$	\$	\$
Part-time student wages	\$	\$	\$
Equipment or Supplies	\$	\$	\$
Domestic Travel	\$	\$	\$
<b>Total</b>	<b>\$</b>	<b>Total</b>	<b>\$</b>

## RFP Preference Factors:

- \_\_\_\_\_ Has unit received previous enhancement grant funding?  
     \_\_\_\_\_ if so, did it submit a final report?  
     \_\_\_\_\_ were the objectives of the original grant met?  
     \_\_\_\_\_ were there any funds left over?
- \_\_\_\_\_ Has unit demonstrated a temporary funding need?
- \_\_\_\_\_ Has it demonstrated intent & method to establish stable funding?
- \_\_\_\_\_ Has unit demonstrated department, college or other support?
- \_\_\_\_\_ Is the unit initiating an internship program?
- \_\_\_\_\_ Is the unit expanding an existing internship program?

## Eligible fund uses: (Mark each category in which funds will be used)

- \_\_\_\_\_ To establish or improve infrastructure for internships
- \_\_\_\_\_ To strengthen the supervision of internships
- \_\_\_\_\_ To hire adjunct or part-time faculty
- \_\_\_\_\_ To hire part-time students
- \_\_\_\_\_ To establish better quality internship placements
- \_\_\_\_\_ To enhance interaction between student, faculty & exp.provider
- \_\_\_\_\_ To improve the internship program
- \_\_\_\_\_ To expand the number of students interning
- \_\_\_\_\_ To revise internship course curriculum
- \_\_\_\_\_ To assess & evaluate the internship experience

## Committee Evaluation and Comments: (1 is not a strong need, 5 is a strong need)

- 1 2 3 4 5 Will the award enhance current program or create new dimension?
- 1 2 3 4 5 Does the timeline meet requirements?
- 1 2 3 4 5 Is the unit in compliance with university internship policy?
- 1 2 3 4 5 Unit chair's priority
- 1 2 3 4 5 To what degree does the proposal employ preference factors?
- 1 2 3 4 5 Reviewer's overall impression of needed priority